

## Seeking Finance and Accounting Professional to join our expanding team

**Ceres Nanosciences Inc. (“Ceres”)** Ceres Nanosciences Inc. (“Ceres”) is an emerging life sciences company engaged in the research, development, and commercialization of innovative sample preparation products and diagnostic tests, based on its proprietary Nanotrap® particle platform. The Nanotrap® particles capture, enrich, and preserve the most valuable biomarkers, enabling early and accurate detection of diseases such as cancer, cardiac, neurological, and infectious diseases, resulting in improved patient outcomes and reduced health care costs. Ceres’ technology is playing a critical role in supporting diagnostic testing for COVID-19 and Ceres is undergoing a major expansion and building its team to support increasing production scale and customer sales.

### **ROLE DESCRIPTION:**

The Finance Manager will work closely with the CEO to support key financial management processes including bookkeeping, financial reporting, budget tracking, payroll support, accounts receivable, and accounts payable. The Finance Manager will lead the implementation of accounting processes and policies and financial controls to support the needs of a rapidly growing manufacturing business. In addition, this role will perform day-to-day record keeping, assist with period close, and play an active role in process improvement. The ideal candidate is adept at managing multiple tasks, has exceptional attention to detail and be able to work independently with little or no supervision. This person must be well organized, proactive, energetic and enjoy the challenges of working in a fast-paced, changing environment. This role will communicate and coordinate regularly with vendors, customers, partners, and team members. The scope of the role will be defined by the drive and aptitude of the recruit. There will be significant opportunity for career advancement and growth.

### **REQUIRED CREDENTIALS:**

A bachelor’s degree is required. A background in the sciences is not necessary, but an interest in technology, healthcare, medicine, and the sciences is important. CPA preferred, with > 4 years of experience working in a client-services focused role. Experience using an ERP platform, such as NetSuite, Quickbooks, etc. Ability to analyze complex issues and use sound judgement to make decisions. Highly organized, strong analytical skills, highly attentive to details, and strong work ethic. Collaborative, positive, creative, and self-directed. Local MD/VA/DC candidates will be given priority as relocation assistance is unavailable for this position.

***Interested candidates should email a cover letter and CV to [info@ceresnano.com](mailto:info@ceresnano.com)***